PROXIMITY PLUMBING
In The Community, For The Community

Proximity Plumbing Pty Ltd ATF Demirdonder Family Trust
ABN 22 729 887 835 · NSW Contractor Licence 285594C
0420 102 394 · proximityplumbing.com.au

Sample SWMS and JSA

SAMPLE These show how we document safe work. A site-specific SWMS or JSA is prepared for each job, reviewed with the crew and the site contact before work starts, and signed by every worker.

Safe Work Method Statement: roof and box gutter plumbing

High-risk construction work: work where a person could fall more than 2 metres (WHS Regulation 2017 (NSW), clause 291).

PPE: safety boots with soft soles, gloves, eye protection, hi-vis, sun protection; harness where required.

#	Task	Hazard	Risk	Control measures
1	Plan the job and set up	Unknown roof condition, fragile roofing (skylights, old sheeting), weather	**High**	Check the roof from the ground and the client's site information; do not work in rain, strong wind or lightning; brief the crew on this SWMS
2	Access the roof	Fall from ladder	**High**	Industrial-rated ladder, set at 4:1, secured top and bottom, extending 1 metre above the stepping-off point; three points of contact; tools hauled up, not carried
3	Work near an edge over 2 metres	Fall from height	**High**	Edge protection or scaffold where fitted; otherwise a fall-arrest harness on a certified anchor; never work alone on the roof
4	Work near skylights and brittle sheeting	Fall through the roof	**High**	Mark and cover skylights and brittle areas; walk only on the purlin line or crawl boards
5	Remove and fit gutters, box gutters and flashings	Cuts, manual handling, falling objects	**Medium**	Cut-resistant gloves; lift in pairs; exclusion zone and barricades below, with tenants and residents told
6	Hot work (soldering, heat guns)	Burns, fire	**Medium**	Fire extinguisher on the roof; no hot work near combustible material; check the area 30 minutes after finishing
7	Electrical services near the work	Electric shock	**High**	Locate overhead lines, solar and air-conditioning cabling before work; keep clear distances; isolate with an electrician where needed
8	Finish and leave the site	Tripping, dropped items, unsafe roof left behind	**Low**	Clear all offcuts and fixings; check the roof is watertight; remove barricades last; sign out with building management

Review: stop work and review this SWMS if the conditions or the task change. Workers sign that they have read and understood it before starting.

Job Safety Analysis: drain clearing with a jetter and CCTV camera, occupied building

#	Step	Hazard	Risk	Control measures
1	Arrive and sign in	Unfamiliar site, occupied building	**Low**	Sign in with building management; confirm access, the site contact and any site rules
2	Set up the work area	Trips over hoses, public contact	**Medium**	Barricades and signs around the work area and the jetter; hoses run tidy and covered at walkways

3	Open the inspection point	Sewage exposure, gases, manual handling	**Medium**	Gloves and eye protection; lift covers with lifting keys; never enter a pit or confined space; ventilate
4	Jet the drain	High-pressure water injury, hose whip, noise	**High**	Only trained operators run the jetter; check hoses and fittings first; nozzle in the pipe before pressure is on; hearing protection
5	Run the CCTV camera	Contamination, manual handling	**Low**	Gloves; camera reel kept stable; record and save the footage for the client report
6	Clean up and leave	Contamination left on site	**Medium**	Wash down the area to sewer, never to stormwater; disinfect tools and hands; close covers; sign out and report to the site contact

Worker name	Signature	Date	Supervisor

William Demirdonder, Director Date

Document version 1.0, issued 8 November 2026. Next review: November 2027, or sooner if the law or our work changes. Proximity Plumbing Pty Ltd (ACN 606 640 215) as trustee for the Demirdonder Family Trust (ABN 22 729 887 835), trading as Proximity Plumbing, Shop 1/229 Bronte Road, Waverley NSW 2024.